



# West Meadow Elementary

## Quick Reference Sheet

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|                          |  |
|--------------------------|--|
| Staggered Start Date     | <p>For students in grades 1-6</p> <ul style="list-style-type: none"><li>Families whose last name begins with the letters A - L to attend school on Tuesday, September 1st</li><li>Families whose last name begins with the letter M - Z to attend school on Wednesday, September 2nd.</li><li>All students would then begin attending regularly as of Thursday, September 3rd.</li></ul> <p>For students in Kindergarten</p> <ul style="list-style-type: none"><li>Follow their original staggered-start and entry dates of Sep 1/2/3 and 4th</li></ul> <p><b>Students will meet their teachers outside in the back field on their staggered start day</b></p>   |
| Before School            | <ul style="list-style-type: none"><li>Complete Daily Screening<ul style="list-style-type: none"><li>If no symptoms, come to school</li><li>If symptoms exist, staff/students will not be able to attend<ul style="list-style-type: none"><li>Contact Healthlink at 811 for next steps</li></ul></li></ul></li></ul>  |
| Lunch / Recess Schedules | <ul style="list-style-type: none"><li>Lunch (Eating Time)<ul style="list-style-type: none"><li>Grades K / 2 / 4 / 6 12:15 - 12:35</li><li>Grades 1 / 3 / 5 12:05 - 12:25</li></ul></li><li>Student recess schedules will be staggered. Please see school website for times</li></ul>   |
| Student Dismissal        | <ul style="list-style-type: none"><li>Dismissal Times<ul style="list-style-type: none"><li>Kindergarten 3:15</li><li>Bus Students / Kidzone / Grades 2 / 4 / 6 3:25</li><li>Grades 1 / 3 / 5 3:30</li></ul></li><li>Kindergarten &amp; Grade 1 parents will pick their children up inside at pick up points<ul style="list-style-type: none"><li>Parents must wear masks when entering.</li><li>Please wait until your pick up time and exit as soon as possible.</li></ul></li><li>All students in grades 2-6 must exit using their designated doors</li><li>Friday Dismissal Times<ul style="list-style-type: none"><li>Kindergarten 1:00</li><li>Bus Students / Kidzone / Grades 2 / 4 / 6 1:10</li><li>Grades 1 / 3 / 5 1:15</li></ul></li></ul> |
| Mask Wearing             | <ul style="list-style-type: none"><li>Mandatory for all staff / students in grades 4-6<ul style="list-style-type: none"><li>In common areas of school (Learning commons, hallways)</li><li>During classroom times when physical distancing is not possible (group work, individual support and instruction)</li></ul></li><li>Optional / Recommended for students in K - 3</li></ul>   |

|                   |   |
|-------------------|---|
|                   | <ul style="list-style-type: none"> <li>• If mask wearing is not possible, an exemption process will be in place. Please contact school administration for more information</li> <li>• The Alberta Government will be supplying two reusable masks for all students in West Meadow Elementary School. Students who forget/lose their masks will be given a disposable mask to wear until they are able to secure their own reusable masks.</li> </ul>  |
| Illness at School | <ul style="list-style-type: none"> <li>• Parents need to notify the school of any students preexisting conditions (asthma, allergies ect). These students should get a CoVid test before school starts to set a baseline..</li> <li>• If students become ill at school (shows CoVid / Flu symptoms) <ul style="list-style-type: none"> <li>○ Students will be isolated in sick room in the office</li> <li>○ Parents will be contacted and required to pick up their child from school</li> </ul> </li> </ul> |

### Appendix E: Management of individuals who are tested for COVID-19

| Symptoms     | COVID-19 Test Result: | Management of Individual:   | Management of Individual's Close Contacts*: |
|--------------|-----------------------|---|---|
| Symptomatic  | Positive              | Isolate for a minimum 10 days or until symptoms resolve, whichever is longer.   | Quarantine for 14 days from last exposure   |
|              | Negative              | Stay home until symptoms resolve.<br><b>Except:</b> if identified as a close contact of a confirmed case <ul style="list-style-type: none"> <li>• Quarantine for 14 days since the last exposure (even with a negative result)</li> </ul> | N/A   |
| Asymptomatic | Positive              | Isolate for a minimum of 10 days from the collection date of the swab.  | Quarantine for 14 days from last exposure   |
|              | Negative              | No isolation required.<br><b>Except:</b> if identified as a close contact of a confirmed case <ul style="list-style-type: none"> <li>• Quarantine for 14 days since the last exposure (even with a negative result)</li> </ul>            | N/A   |

\*Close Contacts:

- Provide direct care for an individual with COVID-19 or who had similar close physical contact OR
- Had close prolonged contact OR
- Had direct contact with infectious body fluids of an individual with COVID-19 (i.e., was coughed or sneezed on).